

**JOB TITLE: PART-TIME FLIGHT DIRECTOR / STEM EDUCATOR**

Reports To: Lead Flight Director, Executive Director

Job Type: Part-Time (non-exempt)

**JOB SUMMARY:** The Flight Director/STEM Educator is responsible for conducting simulated missions and STEM programs in both formal and informal learning environments that engage individuals of all ages and abilities.

**PRIMARY DUTIES AND RESPONSIBILITIES:**

*The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Conducts simulated missions, STEM education programs, labs and other educational activities related to CLCNWI with direct input of the Lead Flight Director and Executive Director.
- Assists with facility and equipment maintenance in order to uphold an attractive, clean, and creative learning environment.
- Accepts directives with enthusiasm and commitment.
- Supports the CLCNWI philosophy and adheres to all work rules, policies and procedures.
- Exhibits willingness to perform whatever duties are necessary in the development and maintenance of the Challenger Learning Center.

**KNOWLEDGE, SKILLS AND ABILITIES**

- Ability to manage and take command of large groups of students
- Exhibits a passion for learning and understanding Science, Technology, Engineering and Mathematics.
- Strong work ethic, organizational skills and ability to take initiative.
- Ability to collaborate with supervisors, staff, peers and the community
- Can effectively adapt to change; can shift gears comfortably; is flexible and embraces change with a “can-do” attitude.
- Demonstrates a positive attitude and shows kindness in all workplace interactions.

**QUALIFICATIONS:**

- Bachelor’s degree in education or science related fields preferred.
- Experience in technology and computer assisted instruction desired.
- Must have a valid driver’s license.
- Ability to communicate effectively with people of all ages and abilities.
- Strong comfort level when speaking in front of audiences.
- Exhibits a passion for engaging children and adults in STEM learning.

PHYSICAL DEMANDS / WORK ENVIRONMENT:

Primary duties are performed in a general classroom environment; however, activities may include some educational programs that may involve exposure to adverse weather conditions and hazards.

- While performing duties of this job, the employee is regularly required to stand and talk for extended periods of time.
- Ability to manipulate props and technical equipment, including lifting and moving materials.
- Regular, predictable attendance is required.
- Occasional weekends and evenings.

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